

Senior Golfers' Union of South Africa (the "Union")

Protection of Personal Information Act ("POPIA")

Notice to the constituent Provincial Societies of the Union and to the members of such Societies

POPIA is fully in effect as of 1 July, 2021 and this Union is obliged to comply fully with that legislation. POPIA regulates how we handle your personal information while we do our work. POPIA is intended to balance two competing interests, these are:

- (a) your constitutional right to privacy (which requires your personal information to be protected); and
- (b) the needs of our Union to have access to and to use your personal information for legitimate purposes, for example, to enable us to run this Union on your behalf.

POPIA obliges this Union to inform you of our data management protocol and that is the main purpose of this notice. If you wish to have greater insight into the way in which we implement POPIA, a copy of our POPIA Policy (including our Promotion of Access to Information Act / PAIA Policy) is held by the Union's Secretariat.

1. This Union will collect all your personal information from or from the constituent Provincial Societies.
2. We will be collecting your personal information to enable us to fulfil the mandate that we have been given by the Provincial Societies. This is the effective running and management of the Union's business which as you know includes the issue of invitations to and the arranging of national competitions and tours by the Union.

Should you wish to withdraw your consent to the processing of your personal information for the purposes referred to above, then we will remove your name from emails sent out by the Union and will not share your personal information in accordance with instructions. This however may make it very difficult to advise you of the Union's activity and may hamper your ability to participate in such activity.

3. Please be assured that this Union is fully POPIA compliant. We have a PAIA & POPI POLICY which are available to you.
4. You can rest assured that unless we are legally obliged to share your personal information, we will only share so much of your personal information as is needed by the authority that requires it, and we will only do so when it is necessary for us to do our work for you. In addition, the Union's staff are bound by confidentiality clauses in their letters of employment.

5. You have the right of access to your personal information and the right to correct any errors relating to the information that we have on record. In addition, you have the right to object to us continuing to process your personal information.
 6. We are obliged by law to retain our records for a period after we have completed our work. During this period, your personal information will also remain protected.
 7. Please note that this Union uses secure IT systems, passwords, a firewall and anti-virus protection.
 8. Should you have any concern with the use of the way this Union uses or stores your personal information, please contact the Union's secretary who is also its registered Information Officer. Alternatively you are entitled to lodge a complaint with the Information Regulator, whose contact details are:
 - Physical address: 33 Hoofd Street, Forum III, 3rd floor, Braampark
 - Postal address: PO Box 31533, Braamfontein, Johannesburg, 2017
 - Complaints email: complaints.IR@justice.gov.za
 - General enquiries email: infoereg@justice.gov.za
 9. This Union assures our Members that our processing of your personal information will be handled in a way that complies with all the relevant laws and that your rights to privacy will be protected as required by law.
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